

INVASIVE PROCEDURE POLICY

Policy Statement

The Centre aims to provide care for children without discriminating on the basis of their health. However there are times when the health requirements of a child are beyond the qualifications of a child care Educator. Staff are only expected to provide routine health support for children, like first aid, basic personal care and infection control and prevention. There are occupational health and safety risks when administering invasive procedures on young children. Staff are not expected to, or required to, carry out invasive procedures.

How the Policy will be implemented

Invasive procedures include but are not limited to diabetes management, administration of oxygen, nasogastric feeding, catheterisation management and the administration of rectal medications, etc.

A registered nurse is recommended by Department of Education and Child Development to perform invasive procedures. Therefore the centre requires a registered nurse to perform any invasion procedure on a child unless a waiver is completed and delivered to the centre declaring a person close to the family or a family member may perform a specified invasive procedure. The staff will not assist the nominated person to perform the specified invasive procedure so they must be suitably trained.

It will be the parent's responsibility to organise visits by a registered nurse to perform invasive procedures. Parents are to organise the registered nurse to visit the centre prior to the child starting care. Parents will inform in writing the staff when the visits by a registered nurse or nominated person will occur and who will be attending each visit and performing the procedure.

Children requiring extra health care will provide the centre with a detailed health management plan from a qualified relevant medical practitioner prior to commencing care. If the child is diagnosed with a health need that requires invasive procedures then a health management plan will be developed and given to staff. A health management plan should be maintained by the parent and reviewed every 12 months or earlier if a worker or parent has a concern. Additionally the health management plan must be reviewed if there are any changes in the support needs of the child. Parents of a diabetic child are required to provide the centre with a hypoglycaemia kit and regularly check this kit. It is recommended that the kit is checked weekly.

Support may be available from Child Health and Education Support Services (CHESS) for children requiring additionally health needs.

References

Council of Australian Governments, 'National Quality Standards for Early Childhood Education and Care and School Aged Care', December 2009.

Department of Education and Children's Services, 'Diabetes: Planning and Support Guide for Education and Child Care Services', 2002.

Huckel, S & Kay, D, 'Complex and Invasive Health Care Or An Unacceptable Risk' In Childcare Magazine, DECS Manager Interagency Health Care, Winter 2005.

Metcalfe, S, 'Education and Care Services National Regulations', Ministerial Council for Education, Early Childhood Development and Youth Affairs, 2011.

Date last updated: March 2016

Date next due for review: March 2018

INVASIVE PROCEDURES WAIVER

I, _____ (parent/guardian) give permission for the invasive procedure of _____ (“the specified procedure”) to be performed on _____ (child’s name) by a registered nurse or a close family friend (“a nominated person”) whilst they are on the Centre’s property.

I have provided a detailed health management plan and accept full responsibility for ensuring my child’s invasive procedure is carried out by a nominated person. I accept the centre’s staff are not trained in administering any procedure and are under no duty to do so.

Please write down the full names of any “nominated person/s” or (close family friend/s) that you consent to performing the specified procedure on your child.

Signature of Parent/Guardian: _____ Date: _____